



ANCHOR REALTY GROUP INC.

APPLICATION INSTRUCTIONS:

1. Please take the time to read through the application carefully and answer each question to the best of your ability.
2. Please include contact information from all previous landlords, employers and other references.
3. Each person who is to occupy the unit and is over the age of 18 must fill out a separate application.
4. Be sure to sign the last page of the application where indicated.
5. **Please include a photocopy of two forms of identification. One piece of identification must be a State ID or Drivers License with photo.**
6. Return the completed application via US mail to:

Anchor Realty Group Inc.
Attn: Evelyn Jones
9336 S. Jeffery
Chicago, IL 60617
Or via fax to 773-768-8301

WALK-IN APPLICATIONS WITHOUT PRIOR APPOINTMENT WILL NOT BE ACCEPTED.

No cash payments allowed and \$25.00 application fee applies.

FAILURE TO PROVIDE THE REQUIRED INFORMATION MAY RESULT IN A DELAY OF PROCESSING. APPLICATIONS SUBMITTED WITHOUT THE REQUIRED SIGNATURES AND I.D. WILL NOT BE PROCESSED.

If you have any questions or need additional information please feel free to call:

Evelyn Jones (773) 768-8300 x232.

**ANCHOR REALTY GROUP INC.
RENTAL APPLICATION
Equal Housing Opportunity**

**Instructions: A separate application must be filled out by each applicant (even if married).
Completely fill out each blank and sign where indicated.**

The undersigned hereby makes an application to rent unit # _____ located at:

PLEASE TELL US ABOUT YOURSELF

Full Name _____

Home Phone () _____ Alternate Number () _____

Date of Birth _____ Social Security _____

Co-Applicant Name _____

Co-Applicant Date of Birth _____ Co-Applicant's Social Security _____

Including yourself and co-applicant, how many people are to occupy the unit: _____

Name of additional occupant _____ age; _____

Relationship to you: _____

Name of additional occupant _____ age; _____

Relationship to you: _____

Use reverse side of this paper if needed

PLEASE GIVE RESIDENTIAL HISTORY (LAST 3 YEARS)

Current Address _____ Apt# _____ City _____

State _____ Zip _____

Month/Year Moved In _____ Monthly Rent _____

Owner/Agent _____ Phone () _____

Reason for Leaving: _____

Previous Address _____ Apt# _____ City _____

State _____ Zip _____

Month/Year Moved In _____ Monthly Rent _____

Owner/Agent _____ Phone () _____

Reason for Leaving: _____

Previous Address _____ Apt# _____ City _____

State _____ Zip _____

Month/Year Moved In _____ Monthly Rent _____

Owner/Agent _____ Phone () _____

Reason for Leaving: _____

Use reverse side of this paper if needed

PLEASE DESCRIBE YOUR CREDIT HISTORY

Have you declared bankruptcy in the past seven (7) years? Yes _____ No _____

Have you ever been evicted from a rental residence? Yes _____ No _____

Have you had two or more late rental payments in the past year? Yes _____ No _____

Have you ever willfully or intentionally refused to pay rent when due? Yes _____ No _____

PLEASE PROVIDE YOUR EMPLOYMENT INFORMATION

Your Status: _____ Full Time _____ Part Time _____ Student _____ Unemployed

Name and Address of Employer _____

Dates Employed _____ Position _____

Supervisor Name _____ Phone () _____

Salary \$ _____ per _____.

If Employed Less Than 2 Years, Please List Previous Employer:

Name and Address of Employer _____

Dates Employed _____ Position _____

Supervisor Name _____ Phone () _____

Salary \$ _____ per _____.

If you have other sources of income that you would like us to consider, please list income, source, and person (banker, employer, etc.) who we may contact for confirmation. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.

Amount \$ _____ Source/Contact Name: _____

Source/Contact Telephone Number: () _____

PLEASE LIST YOUR REFERENCES

Banking Accounts:

Name _____ Type of Account _____ Account Number _____

Name _____ Type of Account _____ Account Number _____

Emergency Contact:

Name _____ Address _____

Phone _____ Relationship _____

Driver's License:

Your Driver's License Number _____ State _____ Exp. Date _____

Vehicle Information:

Make / Model _____ Year _____ License Plate State _____

Have you ever been convicted of a felony: No: _____ Yes (if yes, please explain): _____

Where may we reach you to discuss this application?

Day Phone # () _____ Night Phone # () _____

I hereby declare that all the information provided herein is true, accurate and complete to the best of my knowledge. Owner reserves the right to disqualify tenant if information is not as represented.

Applicant Signature _____ Date _____

Notice of Investigation & Prospective Tenant Authorization

Notice is hereby given to tenant applicant that a background investigation will be conducted and an investigative report or consumer investigative report will be procured to assess your suitability as a tenant.

By your signature below, you provide irrevocable consent for a background investigation and investigative report(s) and/or consumer reports to be procured as allowed by law. The investigation shall include, but not be limited to credit reports, state and/or county criminal history, present/previous landlord references and other sources of information as allowable by law.

AGREED AND ACCEPTED IN WHOLE BY:

Applicant Signature _____ Date _____